



कार्यालय : बरेली विकास प्राधिकरण, बरेली

विकास ज्योति, प्रियदर्शिनी नगर, पीलीभीत रोड, बरेली (उ०प्र०)

दूरभाष : 05812301640

फैक्स : 05812301299

## TENDER DOCUMENT

### Part-I: Prequalification/Technical Bid

<u>Tender Notice No.</u>	:	
<u>Name of Work</u>	:	
<u>Date and Time of Calling</u>	:	15:00 Hrs.
<u>Place of Calling</u>	:	Bareilly Development Authority, Vikas Jyoti, Priyadarshini nagar, Bareilly
<u>Date, Time and Place of Opening</u>	:	
(a) Part-I: Prequalification (Technical) Bid	:	16:00 Hrs. Meeting Hall, B.D.A
(b) Part-II: Financial (Price) Bid	:	16:00 Hrs. Meeting Hall, B.D.A
<u>Cost of Tender Set</u>	:	Rs.
<u>Earnesh Money</u>	:	Rs.
<u>Estimated Cost</u>	:	Rs.
<u>Time of Completion</u>	:	Month
<u>Validity of Rates</u>	:	Three Month

Office of **Executive Engineer**  
Bareilly Development Authority  
Bareilly



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**PART - I**

**Prequalification / Technical Bid.**

**Name of work-**

**Date of tender-**



**INFORMATION & INSTRUCTIONS FOR THE TENDERER**

1. The application should be type-written. The applicant should sign each page of the application.
2. Over Writing should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating & re-writing.
3. The applicant may furnish any Additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however advised not to furnish superfluous information. No information shall be entertained after submission of pre-qualification document unless it is called for by the Employer.
4. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in Bareilly Development Authority. If search applicant happens to be enlisted contractor of any class in B.D.A his name shall be removed from approved list of contractor.
5. The tenderer shall submit as two bid system in accordance with the procedures specified Documents shall be submitted in envelope of appropriate size, which shall be duly sealed.
6. Conditional tender shall not be considered.
7. Tender document are to be submitted in two envelope marked no-1 shall contain the technical bid and marked no-2 for price bid (Financial bid).
8. Both envelopes 1 & 2 will kept in one big envelop with name of work, date of tender detail of earnest money and full address and contact number of tenderer.



### **LIST OF DOCUMENT TO BE SUBMITTED**

The Detail of document to be submitted with each envelope are given below:

#### **3.1 Envelope marked-1 (Technical Bid)**

- (i- Earnest money in the shape of FDR of Nationalised bank duly pledged in favour of Vice-Chairman, Bareilly Development Authority, Vikas Jyoti, Priyadarshini Nagar, Bareilly.
- (ii- Duly filled up pre-qualification document appended with the tenders.
- (iii- List of works satisfactory completed during the last three financial years in Govt./Semi-Govt./Public Sector undertaking and public and private limited companies along with certificates (Attested copy).
- (iv- Proof of liquid assets duly certified by banker as per pre-qualification requirement (original or attested copy will be entertained).
- (v- Latest income tax clearance certificate valid till date (original or attested copy) clearly indicating turn over of last four assessment years.
- (vi- List of tools and plants, affidavit by notary on minimum Rs. 10/- non-Judicial stamp paper (Original).
- (vii- List of technical staff with their qualification professional experience and length of the service with the firm affidavit by notary on minimum Rs. 10/- non-judicial stamp paper (original).
- (viii- Attested copy of the partnership deed if it is partnership firm and registration certificate in case of company, sole proprietorship declaration in case of proprietorship firm. Joint ventures shall not be accepted.
- (ix- Authority letter, if the firm/tenderer in favour of the person who has signed the tender document with telephone no. and complete postal address.
- (x- Contractor have to submit a total work implementation programme either in CPM or PERT from start to finish physical as well financial basis as per time period allowed for the work.
- (xi- The contractor will submit undertaking that the volume of running work awarded by any department is not more than Rs. 500 Lac for Category-A, Rs. 200 Lac for Category- B, Rs. 50 Lac for Category- C & Rs. 20 Lac for Category-D at the time of submission of tender.



**3.2 Envelope No-2 (Price Bid).**

- (a- Price bid duly filled in all respects in the original tender documents.
- (b- Non-Judicial stamp paper of Rs. 10/- (Rs. Ten Only) of UP along with Rs. 1/- revenue stamp.
- (c- If Rates Quoted by tenderer differs in word & figure then the lowest of either shall be considered.

**3.3 System to open Tenders:**

- (a- Envelope No-1 containing the earnest money deposit and pre-qualification document shall be opened first on specified date & time.
- (b- Envelope No-2 shall be containing the sealed price bid. Bid of only pre-qualified tenders shall be opened on the fixed date. The quoted rates of various tenders will be read out. Tenders desirous to be present shall be allowed at the time of opening of price bid.

**EXECUTIVE ENGINEER**



**Requirement for pre-qualification of the tender**

S. No.	Pre-qualification Conditions	Detailed description of pre-qualification
1	<p><b><u>Turn Over</u></b></p> <p>(i) Cumulative turn over will be considered three consecutive years out of last four assessment years taken from I.T.C.C.</p> <p>(ii) All the working contractors shall be eligible for a relaxation of 20% in the value of turn over and liquid assets required in particular tender.</p>	<p>(i) For tenders invited upto 31.03.09, the last assessment year can either be 2007-2008 or 2006-2007</p> <p>(ii) After 31.03.09 the last assessment year can either be 2008-2009 or 2007-08 the same sequence shall be followed for time to come.</p> <p>(iii) Relaxation of 20% shall be given on total requirement of turnover.</p> <p>(iv) Liquid assets.</p> <p>The liquid assets certificate submitted by the tenderers must clearly state the amount of liquid assets. The certificate should not be older than six months. Any word other than liquid assets has no relevance, and shall not be considered.</p>
2	<p><b><u>Progress :</u></b></p> <p>If any work of a tenderer is behind the schedule by more than 15%, then that tenderer shall be disqualified from the process of opening of price bid.</p>	<p>If any ongoing work of a tenderer is more than 15% behind the schedule due to the fault of the contractor at a stage when 50% time period from the date of start has passed then that tenderer shall be disqualified from the process of opening of price bid.</p>
3	<p><b><u>Quality of work :</u></b></p>	<p>If the quality of on going work of a tenderer is not upto mark, he shall be disqualified from the process of</p>



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opening of price bid.

## Summary of pre-qualification papers submitted by the tenderer

S. No.	Description	Details
1	Earnest Money	
2	List of works satisfactorily completed during last four years, with attested copy of experience certificate.	
3	Liquid assets certificate.	.
4	I.T.C.C.	.
5	Affidavit of T&P.	
6	Affidavit of staff	
7	Attested copy of partnership deed or sole proprietorship declaration or company's registration certificate/memorandum of association.	.
8	Authority letter of person authorized to sign the tender documents.	
9	Proof of valid registration in B.D.A.	
10	Any other paper.	

### NOTE-

- 1- Amount, name of bank, date of issue and validity.
- 2- Total number of certificates attached, name of work, Amount of work done till date actual date of completion or if work is in progress the proposed date of completion.
- 3- Name of bank, date of issue of certificate, amount of liquid assets
- 4- Validity and date of issue
- 5- Date of affidavit.
- 6- Date of affidavit.
- 7- As applicable details to be mentioned accordingly
- 8- As applicable attached or not.
- 9- Proof of valid registration in B.D.A.
- 10- Attached in details



## REQUIREMENTS FOR PRE-QUALIFICATION OF THE TENDERS

### 1 Experience of execution of similar works :

1.1 The tenderers should have appropriate experience in similar works for last four years in organized sectors. The tenderer must have experience of successfully executing work as stated below.

S. No.	Categories	Work Experience	Work done
1	Registered in B.D.A. in A+ Category : Work more than Rs. 200.00 lacs	At least four years in organized sector	Two similar completed work (at least one of them should be in organisation sector costing not less than 50% of bid value). OR one similar completed work costing not less than 75% of the bid value
2	Registered in B.D.A. in A Category : Work more than Rs. 50.00 lacs & upto Rs. 200.00 lacs	At least four years in organized sector	Two similar completed work (at least one of them should be in organisation sector costing not less than 50% of bid value). OR one similar completed work costing not less than 75% of the bid value
3	Registered in B.D.A. in B-Category : Work more than Rs. 25.00 lacs & upto Rs. 50.00 lacs	At least four years in organized sector	Two similar completed work (at least one of them should be in organisation sector costing not less than 50% of bid value). OR one similar completed work costing not less than 75% of the bid value

- The tenderer shall furnish a proof showing that he has a work experience of at least 3 years.
- Organized sector means Govt./Semi Govt./Public sector.
- The similar work means Development/Construction work of similar nature as tender being asked for.

1.2 Evidence of satisfactory execution of works that have been executed by the tenders during the last four years in organized sectors have to be produced in Appendix 'A' enclosed.

The said certificate of experience from the Engineer-In-Charge of the work not below the rank of the Executive Engineer or equivalent rank officers only shall be considered acceptable in Govt./Semi Govt. organizations and from owner of firm or his authorized representative in case of private sector.



## **2 Financial Capability**

The cumulative financial turn over and current liquid assets should be as under.

<b>S. No.</b>	<b>Categories</b>	<b>Cumulative Financial Turn Over</b>	<b>Current Liquid Assets</b>
1	Registered in B.D.A. in A+ Category : Work more than Rs. 200.00 lacs	1.5 Times bid value (B.O.Q.)	15% of the bid value (B.O.Q.)
2	Registered in B.D.A. in A Category : Work more than Rs. 50.00 lacs & upto Rs. 200.00 lacs.	1.5 Times bid value (B.O.Q.)	15% of the bid value (B.O.Q.)
3	Registered in B.D.A. in B Category : Work more than Rs. 25.00 lacs & upto Rs. 50.00 lacs	1.5 Times bid value (B.O.Q.)	15% of the bid value (B.O.Q.)

2.1 Cumulative turn over will be considered for three consecutive years out of last four assessment years taken from I.T.C.C.

2.2 Proof of liquid assets duly certified from banker shall be submitted (original or attested).  
Form-VI.

### **3. Income Tax Clearance Certificate:**

The tenders shall submit the latest Income Tax Clearance Certificate or assessment order along with pre-qualification bid, valid on the date of opening of Tender.

3.1 In case of firms, duly certified copy of partnership deed and registration certificate in case of company or the deed for Article of Association and Power of Attorney for the person concerned to authorize to sign the tender and agreement.

3.2 In case of any change in cash assets. Technical staff, tools and plants or change in partners, or constitution of a company, address of communication or telephone nos. etc. after submission of documents the same shall be intimated to the Chief Engineer, , Bareilly Development Authority, Vikas Jyoti, Priyadarshini Nagar, Bareilly., timely.

3.3 If comes to the notice of the tender accepting authority at any point of time, during the tendering or execution stage of the work that the tenderer has been blacklisted by any Govt. organization, then all the payments due to him shall be forfeited and firm will be blacklisted.

3.4 The decision regarding pre-qualifying the Tenders will rest with the Chief Engineer/Vice-Chairman whose decision shall be final and binding to all the tenderes.



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## Technical Supervisory Staff

The tenderer must have on their payroll the following staff.

S. No.	Categories	Type of work	Technical Staff	Relaxation in work experience
1	Registered in B.D.A in A+Category : Work more than Rs. 200.00 lacs	<b>Civil A+</b>	Graduate Civil Engineer-2 <b>OR</b> Diploma Civil Engineer-2 with minimum 5 years experience	If the company is owned by ( a ) A Diploma engineer a relaxation of 1 year in exp. will be given.
		<b>Water supply &amp; sewer</b>	As above and one licensed plumber	If the company is owned by A -Diploma engineer a relaxation of 1 year in exp. will be given.
		<b>Electrical work</b>	Graduate electrical Engineer-2 <b>OR</b> Diploma electrical Engineer-2 with minimum 5 years experience & two licensed electrician	If the company is owned by A- Diploma engineer a relaxation of 1 year in exp. will be given.
2	Registered in B.D.A in A-Category : Work more than Rs. 50.00 lacs & upto 200 Lacs	<b>Civil -A</b>	Graduate Civil Engineer-1 <b>OR</b> Diploma Civil Engineer-1 with minimum 5 years experience	If the company is owned by A- Diploma engineer a relaxation of 1 year in exp. will be given.
3		<b>Water supply &amp; sewer</b>	As above and one licensed plumber	If the company is owned by A -Diploma engineer a relaxation of 1 year in exp. will be given.
4		<b>Electrical work</b>	Graduate electrical Engineer-1 <b>OR</b> Diploma electrical Engineer-1 with minimum 5 years experience & one licensed electrician	If the company is owned by A- Diploma engineer a relaxation of 1 year in exp. will be given.
5	Registered in B.D.A. in B-Category : Work more than 25.00 lacs & upto Rs. 50.00 lacs	<b>CIVIL-B</b>	Diploma holder Civil Engineer-1	If the company is owned by ( a ) A Diploma engineer a relaxation of 1 year in exp. will be given.



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6		<b>Water supply &amp; sewer</b>	As above and one licensed plumber	If the company is owned by A -Diploma engineer a relaxation of 1 year in exp. will be given.
7		<b>Electrical work</b>	Graduate electrical Engineer-1 OR Diploma electrical Engineer-1 & one licensed electrician	If the company is owned by A- Diploma engineer a relaxation of 1 year in exp. will be given.
8	Registered in B.D.A. in C-Category : Work more than 10.00 lacs & upto Rs. 25.00 lacs	<b>CIVIL-C</b>	-	-
9		<b>Water supply &amp; sewer</b>	one licensed plumber	-
10		<b>Electrical work</b>	one licensed electrician	-
11	Registered in B.D.A. in D-Category : upto Rs. 10.00 lacs	<b>CIVIL-D</b>	-	-
12		<b>Water supply &amp; sewer</b>	-	-
13		<b>Electrical work</b>	-	-

The declaration for the technical staff by the Contractor will be given. (In the presence of Notary public with details of the required staff).

### **Machinery, Tools and Plants :**

The Tenderers must have sufficient machinery, tools & plants those are necessary for carrying out the work.

The requirements of machinery tools & plants :

(a) Construction & Development Work :

S.No.	Name or equipment	Class A+	Class-A	Class-B	Class-C	Class-D
1-	Concrete Mixers	3	2	1	1	-
2-	Vibrators (plate & Pin)	4	3	2	1	-
3-	Pumps	3	2	1	1	-
4-	Shuttering ( for building const work)	1000 Sqm	500 Sqm	200 Sqm	-	-
5-	Diesel winches 65 ton capacity (for bridges only)	3	2	-	-	-
6-	Diesel Generating Sets 25 K.W.	2	1	-	-	-
7-	Tractors with tanker	2	1	1	1	-



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	(for roads only)					
8-	Road Rollers (for road work)	3	2	-	-	-
9	Bitumen boiler	2	1	-	-	-
10	Leveling machine with staff	2	1	-	-	-

(b) Bitumenous Work :

Computerised Hot Mix Plant

As per MORTH Specification with in  
50 Km. running condition :- 1 No.

Road Rollers

Trippers

Vibratory Rollers

Generator

Boiler

Proof of possession and use of required machinery, tools and plants will be given by the tenderers by way of declaration in shape of an affidavit on Rs. 10/- non-judicial stamp paper duly verified by the notary public in Prescribed Performa. It is advised to submit the certified copy of purchase document receipt etc.

**Site Office and Testing Lab**

The contractor shall establish site office & will arrange all possible testing equipments, required for proper executions of work on his own cost. If tests are required to be done by outside agency contractor shall bear all cost in this regard.



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## TENDER DOCUMENT

### Part-I: Prequalification/Technical Bid

<u>Tender Notice No.</u>	:	
<u>Name of Work</u>	:	
<u>Date and Time of Calling</u>	:	15:00 Hrs.
<u>Place of Calling</u>	:	Bareilly Development Authority, Vikas Jyoti, Priyadarshini Nagar, Bareilly.
<u>Date, Time and Place of Opening</u>	:	
(a) Part-I: Prequalification (Technical) Bid	:	16:00 Hrs. Meeting Hall, B.D.A
(b) Part-II: Financial (Price) Bid	:	16:00 Hrs. Meeting Hall, B.D.A
<u>Cost of Tender Set</u>	:	Rs.
<u>Earnesh Money</u>	:	Rs.
<u>Estimated Cost</u>	:	Rs.
<u>Time of Completion</u>	:	Month
<u>Validity of Rates</u>	:	Three Month

Office of **Executive Engineer**  
**Bareilly Development Authority**  
Bareilly



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**PART - II**

**FINANCIAL / PRICE BID**

**Name of work-**

**Date of tender-**



**Name Of Work**

**SCHEDULE 'A'**

The work is to be done in connection with.....

.....

The site of work can be ascertained from the Assistant Engineer (Project Hapur-Pilkuwa Development Authority, Hapur).

The tenders are advised to inspect the site of the work .....

Before tendering the rates so that they may fully acquaint themselves with the nature of the work to be done, the means of communication and availability of materials and water required for the work.

The contractor must complete the work in accordance with the specification and to the entire satisfaction of the Engineer Incharge within the specified period.

**SCHEDULE 'B'**

The drawings regarding this work can be seen in the office of Executive Engineer Hapur-Pilkuwa Development Authority on any working day from 10 A.M. to 5 P.M.

**SCHEDULE 'C'**

The following samples to be submitted by the contractor within 10 days of the receipt of orders to start the work and subsequent supplies shall not be inferior to the samples approved.



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1-	Bricks	10 Nos.		
2-	Coarse Sand	1 Cft.	Brick ballast	1 Cft.
3-	Local Sand	1 Cft.	Any other sample	Desired by the Engineer
4-	Hard stone grit	1 Cft.		

Materials specified by the Engineer from time to time and brought on the site of work shall occasionally be tested by the Engineer at the cost of the Contractor. The material rejected shall be removed by the contractor within 24 hours, failing which the rejected materials shall be removed or disposed of by the Bareilly Development Authority at the cost of the contractor.

## SCHEDULE 'D'

- 1- All materials supplied by the contractor brought on the site shall be tested by the Engineer Incharge frequently to check up if they confirm the specification of P.W.D.
- 2- All the rates as may be necessary shall performed at the contractor's expenses and will have to make all necessary arrangement for conducting them and when called upon on to do so to the satisfaction of the Engineer.

## SCHEDULE 'E'

All works specified herein shall be completed in all respect to the entire satisfaction of the Engineer Incharge and handed over to him or any persons nominated by to take over within a period of .....months from the date of receipt written order to commence the work.

The contractor's responsibility shall, however, not & untill the maintenance period of one year or one rainy season with which ever is more from the date of completion is over is any defect is notified at the contractor's cost.

Individual portions of the work may be brought into use of the Hapur-Pilkhuwa Development Authority as each section is completed but maintenance period of one year or one rainy season which ever is more shall be finally counted from the date of entire work under the contract is finally completed and handed over.



**Name Of Work**

**SCHEDULE F**

The department will supply the following materials at the rate mentioned against each.

SI. No.	Name of the material	Rate	Place of issue	Remarks
---------	----------------------	------	----------------	---------

1-	Cement			
----	--------	--	--	--

2-	Steel			
----	-------	--	--	--

**CONDITIONS**

- 1- The Engineer and subordinate incharge shall be free to inspect the godown of Contractor at any time.
- 2- Every effort will be made by the B.D.A. for continuous supply of the above Material but the department dose not guarantee for the same and it will have to be arranged by the contractor without any claim. It should carefully noted by the contractor that no compensation whatsoever shall be given to them for any interruption in the work for want of supply of material form the B.D.A. or any other case whatsoever.
- 3- Material issued to the contractor shall be carted by them to the site of work at his own cost.
- 4- Stores supplied by the department, if found damaged or missing shall be recovered at double the rate of issue. In case of materials supplied free of cast the deductions shall be made at double the book value of the material.
- 5- Any other material not easily available in the market at the time of construction but existing in the department store can be issued at the store issue rate plus 10% or market rate whichever is higher on the written request of the contractor.
- 6- The contractor will have to make his own arrangement for the all T.P. machinery and other equipment required to complete the work under his contract.

Contractor.....

Dated.....

Witness.....

Dated.....



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Name of work :-

## SCHEDULE -G

I/We----- have studied the above rates and quantities of tender along with all terms and condition of department and hereby offer my/our rates (in figure)-----  
-percent below/above (in words) -----  
----) on the estimated rates as a whole.

I/We ----- have no objection if the quantities of items are increase or decreased during the execution of work.

Name of the contractor  
& address

Fax -  
Telephone -  
Mobile -

Officers opening tender



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## NOTE-

- 1- Conditional tender shall not be considered and will be rejected.
- 2- Rates quoted by tenderer shall remain good and open for acceptance for a period of three calendars months not less than 90 days from the date of opening of tender.

Sl. No.	ITEM	QTY.	UNIT	RATE

**J.E.**

**A.E.**

I/We hereby offer to execute the above work.....  
above/below (in figure) ..... above/below (in  
words)

Signature of contractor  
& Address

Phone No:  
mob. No



**Name Of Work**

**SPECIFICATION**

- Method of tendering 1. The contractor must fill in ink schedule 'G' and the Supplementary schedule 'H' item by item in the several columns and must write in words well as in figures the rates per unit of measurement of each item. In column provided in the schedule 'G' Each page of both schedules must also be signed by the contractor or duly accredited agent acting on his behalf it is strictly forbidden to modify or change the arithmetical totals of any or all the tenders items by a percentage deduction or increase and tender is received will be liable to be rejected.
- Terms of Tender 2. Firm prices in rupees and paise shall be quoted for each item in the schedule 'G' and tender shall remain good and open for acceptance for a period of three calendar month from the date of opening of tender.
- Water Supply 3. The contractor shall make his own arrangements in regard to water supply required for execution and test of the works as well as for drinking water for his own work people and he shall defray all charges in this connection and include in his rates a sufficient amount to allow for this. In case the contractor takes water from Corporation taps, charges at their of 2% of the cost of the work done shall be deducted from his bill.
- Standard Detailed Specification 4. All works executed or materials supplied under this contract unless otherwise specific in these specification shall comply with the description set out in Public Works Department detail or the Indian standard specification, U.P Jal Nigam & U.P.P.C.L. Detailed specifications in for as they are applicable



- shall be deemed to be incorporated in this contract. small and Scattered
- Works
5. The contractor may be required to carry out works in small quantities repairs or minor alterations to existing drains, pipe lines. Payments, locking existing mains and other miscellaneous purposes in connection with work. He shall be paid separately for work so carried out the rate tendered in schedule 'G' for such items i.e. for boulder masonry brick work concrete excavation plaster & pointing etc, and no claim of any extra payments on ground of small work or due to its being of scattered nature shall be entertained.
- Extra Rate
6. Any new rates not given in the tender but given in the current P. W. D. /U.P. Jal Nigam/U.P.P.C.L., schedule of rates shall be paid for according to rates on percentage (above or below) the current P.W. D./U.P. Jal Nigam/U.P.P.C.L., schedule of rates calculated on the accepted tender over the estimated cost of the work or as decided by the Executive Engineer which ever is less.
7. Any new rates not given in schedule of rates shall be decided by the Executive Engineer and his decision will be final.
- Brick Wrok
8. All brick works shall be paid according to brick size i.e. the thickness of walls shall half brick 4 ½" one brick 9" and 1 ½ brick 13 ½" and so on and of slab and lintels etc. 3", 4 ½", 6" and so on.



# कार्यालय : बरेली विकास प्राधिकरण, बरेली

विकास ज्योति, प्रियदर्शिनी नगर, पीलीभीत रोड, बरेली (उ०प्र०)

दूरभाष : 05812301640

फैक्स : 05812301299

## BAREILLY DEVELOPMENT AUTHORITY HAPUR

### SPECIAL CONDITIONS FOR WORK

All the work shall be carried out as per detailed C.P.W.D., U.P.P.W.D., U.P. JAL NIGAM, U.P. POWER CORPORATION LTD., M.O.R.T.H. (Road Wing) specifications for road and bridge work (third revision 1995) as the case may be, latest circulars and instructions issued time to time as per instructions of Engineer-in-charge and other inspecting officers.

#### EXTENT OF CONTRACT

The Contract comprises construction and completion of the specified job and the provisions of all labour, materials, T&P etc. and transport, temporary works etc. whether of temporary or permanent in nature required for the construction, completion and maintenance of the work.

#### INSPECTIONS OF THE SITE

The tenderer (s) must inspect and examine the site of work and its surroundings and satisfy himself/themselves before submitting his/their tender. He/they has/have to make sure of the positions of quarries and availability of required material from quarries mentioned in the specifications, topography of the site availability of labour and material and other amenities before tendering. No claim for additional work or extra work due to any of the above will be allowed.

#### ENTRIES IN TENDER

All entries by the tenderer should be in one ink and one hand/on prescribed bill of quantity only. Erasers and overwriting are not permissible. All corrections should be neatly written and signed by the tenderer. Rate should be written in figures as well as in words. In case there is any variation, lower rate shall be treated as Tender rate.

#### CONDITIONAL/INCOMPLETE TENDER

Conditional, incomplete, unsigned tenders will not be considered. Only those bidders who supply necessary proof/documents of possession of the required equipments in their bids should be considered as responsive for further evaluation.

#### ADDRESS OF CONTRACTOR



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The contractor shall give his full permanent postal address. The postal receipt of the letters sent to him on this address shall be considered sufficient proof that they have been delivered to him.

## ACCEPTANCE OF TENDER

The department shall have the right to accept or reject any or all the tenders or part thereof, without assigning any reason to contractor and no claim whatsoever shall be entertained on this account.

## SIGNING OF TENDER DOCUMENTS

Contractor shall sign each page of tender documents before offering his tender and required stamp duty on the contract deed will be borne by the contractor.

## COPY OF CONTRACT

On request, the Executive Engineer may furnish the contractor with a copy of the contract.

## TIME OF COMPLETION

The time of completion as shown in this tender is for completion of the entire work.

## EMPLOYMENT OF LABOUR

The contractor shall submit a daily report to the Engineer-in-charge regarding the total labour employed by him for the work and shall be bound to pay wages which shall not be less than the wages fixed under Minimum Wages Act. All facilities to labours are to be provided as per labour act.

## LINE AND LEVELS

The contractor shall be solely responsible for setting out the works and for the correctness of the position, levels, dimensions and alignment according to the specification and shall provide all necessary assistance, instruments, pegs, sticks, poles and other materials, required for the purpose. The tender rates shall be deemed to include all this.

## PROGRAMME AND RETURNS TO BE FURNISHED

As soon as practicable, but not later than 7 days after the acceptance of his tender, the contractor shall submit to the Executive Engineer for his approval, a time schedule to carry out works. The contractor shall whenever required by the Engineer-in-charge, furnish for his information arrangements for carrying out the



work. The submission to and approval by Engineer-in-charge of such program or furnishing of such particulars shall not relieve the contractor of any of his duties or responsibilities under the contracts. In addition, the contractor shall have to furnish returns of work done by him, as may be directed by the Engineer-in-charge from time to time.

## EXECUTION

The contractor shall have to execute various item of works strictly according to the order and time schedule approved by the Executive Engineer. Materials will also be tested as per required frequency of tests.

## TECHNICAL STAFF AT SITE OF WORK

The contractor shall have to employ full time technical staff and other supporting staff for supervision of the work. Name of the technical staff employed by the contractor shall be intimated in writing to the Engineer-in-charge. Any change of technical staff during the execution of work should be intimated immediately in writing to the Engineer-in-charge.

## SITE OFFICE

The contractor shall establish and maintain a site office under his authorized representative/technical staff. All relevant documents shall be kept in the site office.

## SITE ORDER BOOK

A site order book shall be maintained at the site of work in which instructions shall be given to the contractor as and when necessary. These instruction/orders, shall have to be signed and complied by the Contractor or his authorized representative. The entries in 'Site Order Book' shall be treated as proper notice serving upon the contractor in terms of his contract.

## LIGHTING ARRANGEMENT

The contractor shall make his own arrangement for lights during the fag end of the day in case the work is likely to be delayed due to unavoidable circumstances.

## TRAFFIC CONTROL

The contractor shall take all measures necessary for the safety of traffic during execution of work and shall provide, erect and maintain such barricades, reflective signs and caution boards, making flags, lights flagmen as necessary or as directed by the Engineer-in-charge for smooth and safe flow of traffic during execution or work. The contractor shall ensure to proper maintenance of pattries in 2.5m. width during



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execution of the bituminous work and it shall be kept always damp by regularly watering to avoid nuisance. In case of any casualty taking place at the work site, the contractor shall be solely responsible for payment of any compensation etc. to the aggrieved party.

## SUSPENSION OF WORK

The contractor on the written order of the Executive Engineer/Assistant Engineer shall suspend the progress of the works or any part thereof, for such time and in such manner as may be considered necessary and during such suspension shall properly protect and secure the work as far as necessary in the opinion of the Executive Engineer. Nothing extra shall be paid to the contractor if such a suspension is necessary for proper execution of the work by reason of weather or by some default or the contractor or necessary for safety of the work or any part thereof.

## SAMPLES

Contractor shall make laboratory with sufficient arrangement of testing facilities, appliances and laboratory technicians etc. at site and shall always co-operate in procurement of samples, conduction tests, as may be directed and no extra payment shall be made for them. Test samples shall be taken carefully in accordance with the I.S.I. method of sampling, no plea shall be entertained on this account. Job Mix Formula for B.M. and S.D.C. shall be done from any reputed authority by the contractor on his cost.

## TESTING MATERIALS

All materials and workmanship shall be of the respective kind described in the contract and in the accordance with Engineer-in-charge instructions and shall be subjected from time to time to the testes mentioned under specifications. The contractor shall provide such assistance, labour and materials as are normally required for examining measuring and testing of the works and quantity weight or quality of materials used and shall supply materials, sufficiently in advance for testing as mentioned under specifications. The materials used subsequently for execution of the work shall strictly conform to the quality and sample approved. Necessary test for which facilities are not available locally or at site shall be conducted in the nearest available government controlled Laboratories/Research Institute, Hapur or any other reputed technical institution. Cost of such testing and forwarding of sample to the laboratory etc. shall be borne by the contractor and nothing extra shall be paid on this account. Regular quality control test registers shall be maintained by the contractor.



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## ROYALTIES AND TAXES ETC.

The contractor shall pay all royalties, license fee, other charge at quarry, octroi duties, custom duties, toll taxes, trade tax and any other local taxes as may be levied. No passes for octroi or toll levied by local bodies on toll bridges shall be issued by the Department. Rate shall inclusive of the same. Nothing extra shall be paid due to fluctuations in the cost of materials, machines, bitumen, P.O.L., labour and all types of taxes etc.

## COMPLIANCE WITH LOCAL BYE LAWS

The contractor shall throughout the continuance of the contract and in respect of all matters arising out of performance thereof, conform with all required regulating and bye-laws of the local or other authorities which may be applicable to the works.

## ROAD TRANSPORT

The contractor employing motor vehicles for transport of material shall abide by provisions of the Motor Vehicles Act.

## DAMAGES BY RAINS, ACCIDENTS OR NATURAL CALAMITIES

No payment will be made to the contractor for damage caused by rains, accidents or other natural calamities during the progress of work. No claim whatsoever shall be entertained on this account.

## DEFAULT OF CONTACTOR IN COMPLIANCE

Constant defiance of the instructions of Engineer-in-charge on the part of the contractor or his authorized agent will make the contract will liable to be terminated.

## CLEARANCE OR SITE ON COMPLETION

The contractor shall at all times keep the premises free from accumulated waste materials or rubbish caused by his employees on the works and on completion of the work, he shall clear away and remove from site all surplus materials, rubbish and temporary work of any kind and fill up borrow pits dug by him. He shall leave whole of the site and work clean and in a workmanlike condition to the entire satisfaction of the Engineer-in-charge.

## WORK PROGRAMME

Contractor has to submit a total work programme either in CPM or PERT. From start to finish physical as well as financial basis.